**Competition Rules**

**1. Introduction**

1.1 These Competition Rules (the “Rules”) shall apply to the Federation of Children’s Book Groups (FCBG) National Non-Fiction November 2023 (NNFN 2023) promotion via nnfn@fcbg.org.uk and www.FCBG.org.uk

1.2 Unless otherwise specified, FCBG is the promoter in partnership with Otter Barry Books, Little Orchard, Burley Gate, Hereford HR1 3QS Registered Company Number 9372150 (“Otter-Barry Books”, “we”, “our”, “us”).

1.3 Each Promotion is subject to specific details and, if applicable, additional rules or terms and conditions which will be featured on the relevant pages of the Promotion (“Additional Terms”). If the specific details or additional terms and conditions conflict in any way with these Rules, those Rules shall prevail.

1.4 By entering and participating in any Promotion, you (“you”, “entrant”) are deemed to have accepted these Rules, which may be amended from time to time, together with any Additional Terms.

**2. Eligibility to enter NNFN 2023 Competition**

2.1 You must be a resident of the UK and aged 5-12 years old to enter this competition.

2.2 Employees of Otter-Barry Books, its subsidiaries, or related companies, together with their families, members of their household or any persons directly or indirectly connected with a particular Promotion are not eligible to enter such Promotion.

2.3 Unless otherwise stated, only one entry per person.

2.4 No purchase is necessary for entry into the competition.

2.5 Entrants are liable for their costs to access telephone, mobile or computer networks.

**3. Promotion entries**

3.1 All entries or answers must be received by FCBG by the closing date of Monday 4th December 2023. Any entries that arrive any later than this will not be considered.

3.2 All entries must be received by post or via email in any easily accessible format – e.g. PDF, Word, Pages, ODT format, or scans/pictures of written items. No responsibility is accepted for late or undelivered items. Incomplete or indecipherable entries will be void.

3.3 Unless otherwise stated, entries will not be returned.

3.4 Entrants agree to waive any moral rights they may have in any material submitted as part of an entry.

3.5 FCBG reserves the right, but not the obligation, to publish any entry, including on the website. Entrants acknowledge that the nature of the internet means that such entries will be available to be uploaded and viewed worldwide.

**4. Winners and Prizes**

4.1 The winner will be chosen in accordance with the details of the competition.

4.2 For skill competitions, an independent panel of judges will shortlist the entries based on the criteria set out on the competition page, and then our judges will choose three age-category winners and one overall winner from the shortlists.

4.3 All decisions of FCBG, Otter-Barry Books or the relevant judges will be final and unchallengeable. No correspondence will be entered into. Unsuccessful entrants will not be contacted.

4.4 If you are a winner, FCBG will make reasonable efforts to notify you within fourteen days after the decision. It is your responsibility to make sure that you can be contacted via the contact details provided (your or your carer’s email address) and FCBG and Otter-Barry Books accept no responsibility for the prize if they are unable to contact you.

4.5 Names of winners are available from FCBG upon request up to one month after the closing date by sending an email to nnfn@fcbg.org.uk

4.6 FCBG and Otter-Barry Books reserve the right to publish the winner’s and any runners-up’s first names and images of competition entries on the website or in any advertising or publicity material published and distributed by or on behalf of Otter-Barry Books and FCBG. This will be age appropriate and in line with child protection guidance.

4.7 Prizes will consist of a bundle of 5 Otter-Barry titles for each age group. Prizes may not be exchanged, transferred or re-sold and are subject to availability. No cash alternative will be offered.

4.8 Where prizes are to be provided by a third party then the winner will be required to complete all appropriate or applicable booking or other formalities direct with such provider and comply with any third-party terms and conditions. Otter-Barry Books accepts no liability for any promotion run by a third party and such third party is responsible for the fulfilment of its promotion.

**5. Cancellation of entries or the Promotion**

5.1 FCBG and Otter-Barry Books reserve the right in their reasonable discretion to:

5.1.1 disqualify any entrant who is in breach of these Rules or the Additional Terms or whose conduct is contrary to the spirit of the promotion.

5.1.2 declare void any claims or entries resulting from any publication errors on this Website which materially affect the results of the promotion.

5.1.3 add to or to waive any of these Rules or Additional Terms on reasonable notice; and/or

5.1.4 cancel the Promotion or any part of it at any time in the event of circumstances beyond FCBG or Otter-Barry Book’s reasonable control.

**6. General**

6.1 FCBG and Otter-Barry Books are not responsible, and shall not be liable for, any problems related to any telephone network lines, computer on-line systems or equipment, software failure of any email or failure of any entry to be received on account of technical problems or traffic congestion on the Internet, telephone lines or the Website or any combination thereof, including but not limited to any injury or damage to an entrant’s or any other person’s computer related or resulting from participation in a Promotion.

6.2 To the fullest extent permitted by law, FCBG and Otter-Barry Books whereby excludes all warranties, representations, covenants and liability (whether express or implied) relating to Promotions and prizes. Nothing however shall exclude Otter-Barry Book’s liability for: (i) death or personal injury as a result of its negligence; (ii) fraud or fraudulent misrepresentation; or (iii) any liability that cannot be limited or excluded by law.

6.3 Unless indicated otherwise, FCBG and Otter-Barry Books will only use an entrant’s personal details submitted as part of a Promotion for purposes connection with the Promotion. FCBG and Otter-Barry Books will hold an entrant’s personal data for a reasonable period of time to enable them to send that entrant any prize they have won and to verify that these Rules have been complied with, and for accounting purposes. This data may be passed to third parties to enable such third parties to fulfil any necessary requirements relating to the award of a prize. Any other use of personal data will be in accordance with, and subject to, Otter-Barry Book’s Privacy Policy.

6.4 These Rules are supplemental to the Otter-Barry Books Terms and Conditions and the Otter-Barry Books Privacy Policy.

6.5 The laws of England and Wales shall govern these Rules and any Additional Terms and any dispute arising out of them shall be subject to the jurisdiction of the English courts.